



SWA

Sinclair Water Authority

126 Cay Drive Milledgeville, GA 31061

Joseph D. Witcher Plant Manager

Phone (706) 485-8993 Fax (706) 485-8994

Minutes

Monday, March 18, 2019 ◊ 5:00 PM

Sinclair Water Plant

The Sinclair Water Authority met on Monday, March 18, 2019 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia

PRESENT

Chairperson Joan Minton
Member Trevor Addison
Member Sammy Hall
Member Donna Van Haute

ABSENT

Member David Waddell

STAFF PRESENT

Plant Manager Joey Witcher
Clerk Lynn Butterworth

Opening

1. Call to Order

Chairperson Minton called the meeting to order at approximately 5:00 p.m. She welcomed Baldwin County Commissioner Mr. John H. Westmoreland.
(Copy of agenda made a part of the minutes.)

2. Public Participation

None

Minutes

3. Approval of Minutes - January 28, 2019 Regular Meeting

Motion to approve the January 28, 2019 Regular Meeting minutes.

Motion made by Member Addison, Seconded by Member Hall.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton

Reports 1

4. Manager's Report - Joey Witcher

a. Georgia Power Testing Schedule

Georgia Power provided information on water sampling and reporting. Per their schedule, testing time to posting the results can be up to 60 days, which may force SWA to do its testing. Member Hall inquired about Baldwin and Putnam Counties picking up some of the testing costs. Plant Manager Witcher estimated that costs are \$11,000 per year for one sample per week. (Copy of Georgia Power response made a part of the minutes.)

b. SWA Arsenic Testing Results

Arsenic Testing Results for 2017 and 2018 were reviewed. No arsenic has been detected, but these tests were completed prior to Georgia Power discharging into the lake. The costs for arsenic testing are included in above figures.

(Copy of test results made a part of the minutes.)

c. Boat Quotes

Plant Manager Witcher reviewed a spreadsheet of the boat quotes he was able to obtain. He recommended the least expensive new boat verses used boats. The Sinclair Marina Grizzly Tracker (trailer included) for \$11,064.00 is the lowest price. He also advised that two stroke engines are less reliable. The boat will be used for algae treatments and sampling for testing. Sampling is done weekly and algae treatments are done biweekly when in bloom and monthly when not blooming. The board reminded Mr. Witcher to make sure SWA has permission for algae treatments from Georgia Power. Plant Manager Witcher also requested to house the boat at the marina for \$1100 per year. Member Van Haute recommended a jon boat with a 15 hp motor. The board asked Mr. Witcher to obtain some less expensive quotes for the next meeting and Member Addison asked him to talk to Georgia Power regarding permission to treat the algae. (Copy of spreadsheet made a part of the minutes.)

Old Business

5. Bank Interest Rates Update

Plant Manager Witcher advised that the interest rates came in low. He will send out for quotes again. No action was taken.

6. Tree Removal Bids

Plant Manager Witcher reported that four trees were removed from the property on Spurgeon Drive by Sasser's Tree Service for a cost of \$1200. He advised that they did a good job and project was complete. No action was taken.

7. CLO2 Committee Meeting Update

Member Van Haute reported that the committee met a couple of weeks ago and recommended leaving the Chlorine Dioxide system at the raw water pump station with estimated improvements totaling \$53,600. Mr. Alex Wiseman recommended to continue with the tote delivery to minimize on-site storage volumes, maintain chemical reactivity, and to minimize necessary site improvements. He further advised that this does not include the water line and that running our own line would be less expensive.

Motion to do our own water line.

Motion made by Member Hall, Seconded by Member Addison.

Motion amended to include funding costs will come from the membrane replacement fund.

Amended motion made by Member Hall, Seconded by Member Addison.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton

Motion to approve Chlorine Dioxide improvements as stated for \$53,600 with funding costs coming from the membrane replacement fund.

Motion made by Member Van Haute, Seconded by Member Addison.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton

8. Membrane Contract with SUEZ

Plant Manager Witcher advised that Suez has a 10-year price contract. Scinor Water America offers some costs savings, but they are not on the same level as Suez. The board asked him to have the attorney look over the Suez contract. No action was taken.

9. Generator Grant Update

Mr. Alex Wiseman advised that the Generator Grant application has been submitted to GEMA. It could be up to six months before we hear if we've been selected for funding. No action was taken.

New Business

10. EPWSA TTHM Level Inquiry Letter

The Eatonton-Putnam Water and Sewer Authority sent a letter inquiring about the level of TTHMs and how the levels will be monitored. A response letter was sent to them stating that it was too soon to guarantee numbers at this point. No action was taken.

(Copy of letters made a part of the minutes.)

11. Discuss SWA Draft and Final Agenda Submission Schedule

Member Addison recommended a little more organization with the SWA agendas. He distributed a proposed resolution to set some rules and requested it be added to next meeting agenda. Chairperson Minton asked for Members Addison and Waddell to get together to work on this before the next meeting. No action was taken.

(Copy of proposed resolution made a part of the minutes.)

12. Proposed 2019 Meeting Calendar

Chairperson Minton advised that she will work with Member Waddell on meeting calendar procedures. Member Addison requested for action to be taken at tonight's meeting.

Motion to adopt the 2019 meeting calendar with the following dates: January 28, 2019; March 18, 2019; May 20, 2019; July 22, 2019; September 16, 2019; November 18, 2019.

Motion made by Member Addison, Seconded by Member Van Haute.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton
(Copy of calendar made a part of the minutes.)

13. Employee Insurance Opt Out Clause/Health Insurance Committee Update

Chairperson Minton advised that there are six employees on the insurance plan and that if an employee has a spouse with insurance they must go with the spouse's insurance. The Health Insurance Committee suggestion was to approve an insurance opt out for employees with proof of other insurance along with a \$100 to the employee per pay period.

Motion to offer an insurance opt out to employees who provide proof of other insurance and a \$100 payment per pay period.

Motion made by Member Van Haute, Seconded by Member Addison.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton

Reports II

14. Plant Production Report

Chairperson Minton advised that the Plant Production reports were in the meeting package to review. No action was taken.

15. Financial Reports

Chairperson Minton advised that the Financial reports were in the meeting package to review. No action was taken.

Closing

16. Next Meeting - May 20, 2019

Chairperson Minton advised that the next meeting is scheduled for May 20, 2019 at 5:00 p.m.

17. Adjournment

Motion to adjourn the meeting.

Motion made by Member Van Haute, Seconded by Member Hall.

Voting Yea: Member Addison, Member Hall, Member Van Haute, Chairperson Minton

Meeting adjourned at approximately 5:58 p.m.

ATTEST:

Lynn Butterworth
Clerk

Joan Minton
Chairperson